Quick Check Answers

Session 5.1

- To keep, or freeze, rows and columns so that they don't scroll out of view as you move around the worksheet. Freezing the rows and columns that contain headings makes understanding the data in each record easier.
- Filter arrows appear in the column headers, a table style format is applied to the table, and the Table Tools Design tab appears on the Ribbon.
- 3. sort
- 4. Sort by year of graduation and then by last name.
- Enter the data for the new record in the row immediately following the last row of data in the table.
- 6. Create a custom list.
- 7. descending (Newest to Oldest)

Session 5.2

- You must first sort the data for which you want to calculate subtotals because subtotals
 are inserted whenever the value in the specified field changes.
- Filter the table to show only the finance department, and then use the AVERAGE function in the Total row.
- Click the Major filter arrow, and then check only the Marketing check box. Click the GPA filter arrow, point to Number Filters, click Greater Than or Equal To, and then enter the value 3.0 in the box to specify the condition for a GPA greater than or equal to 3.0.
- 4. Click the Level Outline buttons.
- True
- Create a multiselect filter. Select multiple items from the Position filter menu.
- Click the Gender filter arrow, and check only the Female check box. Insert the Total row, click the arrow that appears to the right of the total for the Salary column, and then click Average in the list of functions.

Session 5.3

- 1. SUM
- PivotTable Field List box
- refresh the PivotTable
- as rows labels, column labels, or report filters

- as values
- (a) Filter; (b) PivotTable
- 7. grouped
- 8. filter the PivotChart

Access Quick Check Answers 4 1

Ensheng Dong

Access Quick Check Answers 4 1:

The Enigmatic Realm of Access Quick Check Answers 4 1: Unleashing the Language is Inner Magic

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Access Quick Check Answers 41:

USER MANUAL - SRV02 Rotary Servo Base Unit The Quanser SRV02 rotary servo plant, pictured in Figure 1.1, consists of a DC motor that is encased in a solid aluminum frame and equipped with a planetary ... SRV02 Position Control using QuaRC

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